

GLOUCESTER DANCE FESTIVAL

Conditions of Entry

For Syllabus see separate document on our website

Saturday 22nd - Friday 28th October 2022

Ribston Hall High School Stroud Road Gloucester GL1 5LE

Adjudicator - Miss Yasmin Taylor Dip. RBS (TTC), ARAD, AISTD, Graduate Ballet Rambert

There is no closing date. Entries will be accepted until fully subscribed per day

Entry is deemed to be an acceptance of the following conditions

Principals are required to ensure all their parent/carers (*including group dancers*) have been made aware of our 'Syllabus', 'Conditions of Entry', 'Safeguarding Children Policy' & Changing Room Rules.

Registered parent/carer: The registered parent/carer is defined as the responsible adult who completes the entry form, signs having read and agreeing to the 'Syllabus', 'Conditions of Entry', 'Safeguarding Children Policy' and Changing Room Rules, corresponds with GDF on all related festival matters and will be attending the festival as the parent/carer for the named competitor. If on the day the registered parent/carer is unable to attend, GDF must be informed as to who will be the responsible adult for their child. No child can be 'dropped off'.

For GDF to comply with our BOPA Licence, GCC requires one parent/carer per competitor (excluding competing siblings). Children when on site must be in the care of a responsible adult at all times.

Changing rooms will be gender and age appropriate according to current Local Authority legislation.

Male or Female competitors 5-16 years with male parent/carer and male competitors 5-16 years with female parent/carer require a changing room with one at a time changing.

Female competitors aged 5 years (age as on the day they compete) require a separate changing room.

Female competitors 17-21 years (age as on the day they compete) require a separate changing room.

Registered parent/carer audience admission £5.00 per day for all day entry pass

Programme for all days included with entry form

The registered parent/carer has the option to pay for wristbands in advance

(see entry form)

Audience admission 18+ years £5.00 per day for all day entry pass

Programme for all days included whilst stocks last

Accompanied children under 18 years free admission

Former competitors attending performance school/college/university free admission

Free Parking. Vehicles and Contents are left at owner's risk.

For news and information

Mrs Shirley Bailey (*Festival Organiser*)

Gloucester Dance Festival Facebook Page

www.gloucesterdancefestival.co.uk

Email: info@gloucesterdancefestival.co.uk

Email for all communication. Please always give competitors name, age and dance school.

Gloucester Dance Festival

This information is split into three sections

THE ENTRY PROCESS PREPARING FOR THE FESTIVAL AT THE FESTIVAL

Please be aware of changes made to 'Syllabus' and Condition of Entry' for GDF 2022 (*see website*)

ENTRY PROCESS:-

Participating Dance Schools are required to submit the 'Dance School Registration Form' to include the names of their teachers who may wish to attend and access their allocated changing room.

*Registered dance teachers with competing children will be exempt from the daily admission fee.

*Dance Principals/teachers are also required to sign in on arrival at the GDF reception desk.

Entry forms: Available upon request by giving competitors name, age and dance school.

Closing date: There is no closing date. Entries will be accepted until we are fully subscribed.

Entry Form: Each individual competitor is required to complete a GDF 2022 entry form or to register as a dance partner without solos, signed by the parent/carer who will be attending with the competitor on the day having read the 'Syllabus', Conditions of Entry, Safeguarding Children Policy and Changing Room Rules. This person will be known as the **registered parent/carer**.

*Please check all details on the entry form are completed and correct before sending.

*Make a copy for your own records as it is so easy to forget what you have entered!! Confirmation will be sent electronically giving the competitor's ID number. If not received contact GDF.

Age: Open solo competitors 5 to 18 years with date of birth as on 1st September in the year of this Festival. Performers are not eligible to enter if attending full time vocational dance schools or derive the main part of their income from performing, or teaching.

Minimum Age: Duet / trio / quartet / group dance competitors is 6 years as on day of competition

Maximum Age: Solo / duet / trio / quartet competitors is 18 years. Group dances age 21 years

Eldest partner only to enter and pay in full to ensure correct section is entered and programmed.

A dance partner not entering solos is required to complete the separate GDF registration form.

Novice: A Novice is a dancer aged 7-14 years who has **never** been placed 1st, 2nd or 3rd at any previous festival before 1st September 2022 with any classical and/or cabaret solo dance.

The Organiser: Will close entries when this Festival becomes fully subscribed for each day. Split, or combine sections when entries are large/small, or withdraw sections if the timetable is full and reserves the right to amend or interpret any of these conditions and the itinerary as the occasion may demand in the event of unforeseen circumstances.

Parent/carer wristbands: When the programme has been scheduled and it is known how many days you need to attend, wristbands can be pre-ordered and pre-paid @ £5.00 per day.

*The maximum admission fee for any one registered parent/carer is £25.00 for all days.

*Payment required via bacs at the time of ordering your daily wristband(s) by Sunday 9th October.

Payments: Bank transfer is the only method available for pre-festival entry fees and pre-booked registered parent/carer wristbands. Bank details on entry form.

*Reference: your school's initials and competitor's name.

*Cash payment is the only method of payment available at the festival.

*Dance fees **will not** be refunded if withdrawn, or the competitor not performing on the day.

*Registered parent wristband admission **will** be refunded if notified by 6pm Monday 17th October.

PREPARING FOR THE FESTIVAL

Keep informed with Gloucester Dance Festival via our Facebook page for important and useful information. This is our main platform for immediate communication. GDF cannot be held responsible if dance schools and parents choose not to engage with us and miss vital information.

Entry amendments: - If you wish to make any changes to your entry form contact GDF via email giving competitor's name, age and dance school along with the relevant details. Changes are required by Wednesday 12th October for amendments to the printing of certificates and reports.

Please inform GDF via email at the earliest opportunity if it is your intention to withdraw an entry.

Music: - Competitors provide their own music on a CD, one track only which must not exceed the maximum time limit. Label with dancer's name. Your CD should be clean, in a soft protective sleeve, ensuring it has been written at low speed (x8) as CD's written at high speed, repeatedly copied, scratched, or dirty may result in skipping, or not playing at all. Have a back-up CD / or phone in hall.

Music for song & dance must not include any vocals on the backing track.

Music for tap must not include recorded tap or similar sound effects.

Titles: - The title of the performance should be announced by the competitor (centre front stage) in sections for Character, National and Own Choreography.

AT THE FESTIVAL

Parking: - Park considerately. Do not block access for emergency vehicles, or park in the reserved spaces. Vehicles are parked at owner's risk. Neither the school nor the Festival accepts responsibility for loss or damage to vehicles or their contents. On group days allow extra time.

Entrance for both competitors & audience: Doors open 7.45 am. - Access is from the rear car park only using the gated footpath with wheelchair access for reception and refreshments. Wheelchair access to the performance hall is via the school's main front door. Please advise GDF to open door.

On arrival the registered parent/carer must accompany the competitor, sign in that he/she is medically fit to perform. From arrival to departure children are not to be left unsupervised in the changing rooms, toilets or anywhere on the premises. The registered parent/carer is responsible at all times for the safety and behaviour of their child including the security of their belongings.

Changing rooms: - see sign in sheet for daily allocation of changing rooms.

We have ten changing rooms, nine for female only competitors aged 6-16 years and their one female carer. **NO** additional person is permitted including family, friends and non-competing siblings

We endeavour to allocate all schools entering group dances their own changing/rehearsal room on groups days. Smaller schools may be required to share depending on numbers.

When the programme requires the following changing rooms will be available for:-

Females aged 5 years. Age for changing room is taken as on the day of competition for solos.

Females aged 17 years & over. Age for changing room is taken as on the day of competition

***Rooms 1 & 2 situated on the lower ground floor for:-**

*Male competitor aged 5-16 with male or female parent/carer. One at a time changing.

*Female competitor aged 5-16 years with male parent/carer. One at a time changing.

*Male competitors aged 17 years & over age as on the day of competition. One at a time changing.

Competitors are required to wear footwear around the school and performance hall (not on stage).

Please be very careful with food and drink consumed in the changing rooms and put all rubbish in the bins and bags provided. Do try to keep your room and the surrounding areas clean and tidy.

All electrical items brought to the Festival (cd player/phone charger/curling tongs/straighteners etc) should be PAT tested for safety.

The GDF reception desk is situated through the double doors after signing in and before the performance hall doors

The Foyer and Reception area are **not** to be used for dance practice as these are public open spaces.

Audience Admission: - All adults £5.00 all day. *Cheques and cards are not accepted.* No charge for non-competing children. GDF operates a wristband system. You are required to wear the wristband on your wrist, show it to the door steward each time you wish to enter the performance hall and adhere to any requests/instructions made.

Programme: - **ALL times are a guide** as this Festival may run early as well as late. Competitors should be prepared to compete 30 minutes earlier than timetabled. GDF cannot be held responsible for any spectator or competitor missing a performance. The adjudicator may shorten breaks to catch up if running late.

Fire Regulations: - Fire doors & exits must be kept clear at all times. Be aware of your nearest fire exit at all times. Smoking (*including e-cigarettes*) is not permitted on the school's premises.

Toilets: - Male & Female competitors are required to use the appropriate toilets 16 years & under must be escorted at all times by their parent/carer.

Music: - place named CD on the music tray next to the announcer in the performance hall at the start of your section. Have spare CD in the performance hall as back-up or on smart phone.

The sound system is provided and played by GDF officials. The volume may be adjusted accordingly and if requested by the adjudicator for sections involving song and tap. Gloucester Dance Festival will not accept liability for any copyright infringement recording or performance rights arising out of any competitor's performance.

Performance order is computer generated (*excluding group dances*). Competitors to perform as programmed - changes will be made if the order drawn affects any competitor(s) who may be in the same and/or previous/following section. Variation to the programme will only be permitted at the discretion of the organiser as any changes may affect other competitors.

Competitors sit on the chairs next to the announcer during adjudication for the previous section in number order to establish attendance. After completing performance exit stage, collect performance number for adjudication. After adjudication exit via the wings to stage door left, wait for your parent/carer. Collect your CD and leave your performance number in the tray provided. If time permits official photographs will be taken of medal winners in the front foyer.

New competitors and parents are advised to watch a previous section to familiarise themselves.

Re-dancing is permitted for 10 years & under and still be placed. Competitors age 11 years and over may re-dance but will not be placed, or given a mark. The exception will be for technical reasons, or at the request of the adjudicator.

Competitors will not have the option of dancing out of section, or for a mark during break times. *The adjudicator and volunteers also need a break!!*

Pointe work is not permitted for any competitor 12 years & under.

The stage wings are strictly out of bounds to all except authorised person(s). An authorised person is for the sole purpose of assisting a competitor with wardrobe/props and must leave as soon as the performance has finished. Access is via the performance hall steps.

Props: All props go on/off stage from the performance hall. Dangerous or breakable props including water, or glitter are not permitted. Erecting or dismantling props should not unduly delay the festival schedule. Hand-held props remain with the competitor. Medium size props taken on stage by the competitor, place by stage right sign at the start of the section. Medium-large sized props to be placed on stage by another person, place by stage left sign in performance hall at the start of the section and remove afterwards. Gloucester Dance Festival will not accept responsibility for any injuries sustained by competitors using props for their performance.

Medals & Certificates: Competitors placed first, second or third will receive the appropriate medal. All competitors receive a certificate and report. If your principal/teacher is not in attendance collection can be made from the reception desk – please allow at least 1 hour after your section has finished. At busy times certificates may take longer, or the next day for sections held late in the day.

Trophies: Perpetual trophies awarded are held for twelve months and must be returned cleaned and in good condition at the beginning of following years Festival. Any engraving is to be done at the winner's own expense and must be in keeping with the existing engraving.

The Adjudicator's decision is final. No discussion or correspondence concerning such decisions will be entered into. Communication with the Adjudicator relating to the Festival by competitors, teachers, or other interested parties prior to or during the competition is strictly prohibited.

PERFORMANCE HALL

Etiquette & Rules: - We would be very grateful if parents and competitors would remind their family and friends who may come to support them of the etiquette/rules for this Festival. This is very important for everyone to enjoy the experience. Please do not assume all festivals have the same code of conduct and conditions of entry.

Wristbands Everyone entering the performance hall must pay to do so with the exception of Principals, teachers and accompanied children. GDF operates a wristband entry system where you are required to show your wristband worn on your wrist each time you enter the performance hall.

Entry to performance hall: - GDF operates a one-way system in and out of the performance hall. Entry is via the stage right hall doors down the steps from the reception desk. Exit at stage left hall doors and follow signs back to the reception desk. Strictly no entrance to hall from stage left doors.

In consideration to all performers do not enter the hall during a performance or adjudication. Take the first seat available and move between performances if you wish. Do not walk in front of the adjudicators table or across the hall whilst a performer is on stage. The audience must be seated, not blocking the aisles. Chairs in the hall on each side of the stage are reserved for competitors. Whooping and cheering is deemed unacceptable at GDF!!

Sections may be brought forward by a maximum of 30 minutes. This Festival may run early as well as late. The Organiser cannot be held responsible for an audience member missing a performance.

Food: - including sweets is not permitted in the performance hall.

Drink: - bottles with tops and non-spill drink containers are acceptable. No cans or glass containers.

Phones: - Please remember to silence all mobile phones before entering the performance hall.

Photography & video recording including on mobile phones is not permitted. Any person reported will be asked to leave the hall immediately and must delete all images.

Prams and pushchairs are not permitted in the performance hall. Bags and other items must not obstruct corridors or, aisles, or cause any hazards which could cause injury to others.

Insurance:- This Festival is covered by insurance that excludes items of a personal nature. Items such as these remain the responsibility of their owners. This Festival accepts no responsibility for the loss or damage of such items.

Volunteers:- All our volunteers give their time freely to help run this Festival. They work very long hours to try and make this a happy, smooth running, successful and enjoyable event for all attending. We do appreciate at times situations can become quite stressful. It requires the cooperation of competitors, family members and friends to observe the conditions of entry. Anyone not willing to do so graciously should consider whether this is a Festival for them!!

Any complaint or objections relating to this Festival will only be considered if submitted to the organiser in writing via email within seven days.

Thank you for taking the time to read this information. We look forward to welcoming you soon.

Shirley Bailey - Festival Organiser

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