

Syllabus & Conditions of Entry

Saturday November 2nd 2019

Closing Date: Sunday July 27th 2019

Late entries may be accepted subject to availability and terms & conditions being met.

Ribston Hall High School
Stroud Road Gloucester GL1 5LE

Adjudicator ~ Matt Walker

Festival organiser Mrs Shirley Bailey

Email: info@gloucesterdancefestival.co.uk / 01452 88 33 65

For news and information

Facebook Gloucester Dance Festival

www.gloucesterdancefestival.co.uk

Free Parking Vehicles and Contents are left at owner's risk

Competitors to include all dances - £8.00

Spectator Admission adults - £8.00

Spectator Admission children - £8.00

AGE 4 – 18 years

AGE Dob as on September 1st 2019

Junior Age 10 years & under

Intermediate Age 11-14 years

Senior Age 15-19 years

CLASS	Maximum time limit For all ages	All music selection, costumes and choreography should be age appropriate and not sexualised
Solo	1.30 minutes	Duet / Trio / Quartet Eldest dancer denotes correct class Groups - Minimum 5 dancers
Duet	2.00 minutes	
Trio / Quartet	2.30 minutes	
Group	4.00 minutes	

Principals are required to ensure all their dancers, parents and guardians have been made aware of The Gloucester Dance Festival 'Conditions of Entry' & 'Safeguarding Children Policy'.

Entry is deemed to be an acceptance of these conditions

THE ENTRY PROCESS

Closing date - Sunday July 27th 2019

Late entries will only be considered subject to availability and conditions being met.

Final date for any amendments Saturday October 19th

Age of competitors is from 4 to 18 years as dob on September 1st in the year of the Festival.

Entries: Email to request entry forms. To be signed by the Principal/dance teacher, or parent if individual entry having read the Syllabus, Conditions of Entry and Safeguarding Children Policy.

Entry Fee: All competitors pay one entry fee of £8.00 each. They may perform in one or more group dances. Enter in one solo class. Enter in two duet and/or two trio or quartet classes.

Double check that all details on the entry and payment forms especially age, dob and the total amount to be paid are correct before sending. (*make a copy for your own records*). Confirmation for all entry and payment will be sent electronically. If not received please contact GDF via email.

Eldest dancer denotes the correct class when entering duets, trios/quartets and groups

Sections: The organiser reserves the right to close entries early if the Competition becomes over-subscribed, combine classes when entries are small, divide classes when entries are large and reserves the right to amend or interpret any of these conditions and the itinerary as the occasion may demand in the event of unforeseen circumstances.

Teacher Wristbands: Complimentary wristbands are given to the Principal & dance teachers. These are offered on a basis of one teacher wristband per ten dancers participating. All Principals & dance teachers are required to (i) have a DBS (emailed in advance to GDF). (ii) sign in on arrival. (iii) be responsible for their students in the absence of a parent when lining up for group dances and in the competitors zone at the rear of the hall.

Spectator & Dancer Wristbands: We have a no refund policy on wristbands. Orders can be amended up to October 19th. A limited number of wristbands will be available on the day.

Payment to be made in full at time of entry - *do not send cash via Royal Mail*.

Bacs: The preferred method of payment. For details see entry/payment form

Cheque: made payable to 'Gloucester Dance Festival' – *school name on reverse if personal cheque*.

Cheques will **not** be processed **before** Saturday July 13th 2019

Cheques will **not** be accepted **after** Saturday 13th July 2019.

Entry fees will not be refunded in the event of a withdrawal, or the competitor not performing.

Programme: Provisional timed running order by middle-end September. Programme October.

AT THE FESTIVAL

Spectators Admission for Adults & Children is £8.00. The reception desk is situated near the audience entrance. Cheques and card payments are not accepted for audience admission.

GDF operates a wristband system. All dancers, spectators and dance teachers must wear their wristbands on their wrists before entering the performance hall. Show it to the door stewards each time you enter the performance hall and adhere to any requests/instructions made. Principals will also be given a name badge for identification.

Everyone attending GDF please ensure they have at least one 'ICE' number on their phones.

Programme:- The competition may run early as well as late. Competitors should be prepared to compete 30 minutes earlier than programmed after the start time. GDF cannot be held responsible for spectators or competitors missing a performance.

Parking:- Park considerately. Do not block access for emergency vehicles, or park in the reserved spaces. You may need to park on the playing fields. Access is from the front car park between the rows of cars. Keep to the right and front. Vehicles are parked at owner's risk. Neither the school nor the Festival accepts responsibility for loss or damage to vehicles or their contents.

Entrance:- Competitors and spectators use the side entrance. From the front car park across the grass area to the left side of the school, or via the gated footpath from the rear car park.

On arrival:- A responsible adult must accompany all performers to the festival if they are 16 years & under. 17 & 18 years require written permission if attending without a parent/carer. Competitors to be signed in by a parent/carer or Principal.

To comply with Fire Regulations, fire doors and exits must be kept clear at all times. Smoking (*including e-cigarettes*) is not permitted anywhere on the school's premises.

Changing/meeting rooms are allocated (*see notice boards for changing room rules*) Changing is not permitted in the performance hall. A female only changing room for individual entries and a male only changing room next to the boys toilets is on the lower ground floor.

Children are not to be left unsupervised whilst attending GDF anywhere on the premises including the toilets. Principals/Parents/Guardians are responsible at all times for the safety and behaviour of their children, including non performing children, and for the security of their children's belongings. Please be very careful with food and drink consumed in the changing rooms, put all rubbish in bins and bags provided. Keep changing rooms and the surrounding areas clean and tidy.

It is advisable to wear footwear in all parts of the school even with the use of stage flooring.

Music:- Principals provide their own music on a CD (*single track only*) which must not exceed the maximum time limit. Label with the performer's name. Ensure it has been written at low speed (x8). CD's copied or written at high speed, repeatedly copied, scratched or dirty may result in skipping or not being read at all.

Place your named CD on the music tray labelled for your class next to the announcer during adjudication for the previous class. Have a spare CD, or on a smart phone as back-up. Time limits must not be exceeded. Tracks should not include any inappropriate lyrics, language or swearing.

The sound system is provided and played by GDF officials. The Gloucester Dance Festival will not accept liability for any copyright infringement recording or performance rights arising out of any competitor's performance.

Dance order Competitors are to perform as programmed - changes will be made if the order drawn affects any competitor(s) who may be in a previous or following class. Variation to the programme will only be permitted at the discretion of the organiser as any changes may affect other competitors.

Competitors: Seating in the performance hall is for spectators only. Dancers should wait in the designated area 'Competitors Zone' with their Teacher/Licensed Chaperone at the rear of the hall. During adjudication for the section before their own section is due to start, sit on the chairs next to the announcer in dance number order to establish attendance. After each dancer has competed, exit the stage via the steps into the hall and sit on the chairs opposite the announcer. Collect your performance number when returning to the stage for adjudication. Exit stage door right.

Costumes and dance moves performed should be appropriate for all age groups spectating and should not include any inappropriate, sexual or explicit movements. Popping, Locking, Krump, Dancehall, Breaking, Waacking, House & Voguing are all acceptable within the choreography of your routine.

The stage wings are strictly out of bounds to all except authorised person(s). Principal/Teacher.

Medals:- Competitors placed first, second or third will receive the appropriate medal or trophy.

Group Medals: Groups placed may purchase the appropriate medals @ £2.00 each. Please nominate a member of your school to collect monies in advance of approaching the organiser.

Props: Dangerous or breakable props are not permitted. Erecting or dismantling props should not unduly delay the festival schedule. Props must be cleared immediately after the class. Glitter, water etc must not be used. The Festival will not accept responsibility for any injuries sustained by competitors using props for their performance.

The Adjudicator's decision is final. No discussion or correspondence concerning such decisions will be entered into. Communication with the Adjudicator concerning any matters relating to the Festival by competitors, teachers or other parties prior to or during the competition is prohibited.

PERFORMANCE HALL

Entry to performance hall:- Everyone entering the performance hall must pay to do so. GDF operates a wristband system. All dancers, spectators and dance teachers must wear their wristbands on their wrists before entering the performance hall. Show it to the door stewards each time you enter the performance hall and adhere to any requests/instructions made.

Principals & Dance Teachers will be given a name badge on arrival for identification.

Please note:- Prams and pushchairs are not permitted in the performance hall. Bags and other items should not obstruct walkways or cause any hazards which could cause injury to others.

Programme: Classes may be brought forward by a maximum of 30 minutes after the first section. This Festival may run early as well as late. The Organiser cannot be held responsible for spectators or competitors missing a performance.

Etiquette:- At GDF we expect all attending to be supportive of all dancers performing and to be courteous to each other. Rude, aggressive or abusive behaviour will not be tolerated.

Food and drink may be taken into the performance hall. All drinks to be in non-spill drink containers and all bottles must be plastic with tops. No cans or glass. All rubbish to be put in the bins provided.

NO Photography & video recording is permitted in the performance hall or public spaces. Selfie spots will be made available. Ask permission if others are in photos before sharing data.

Wheelchairs:- Ribston Hall High School has excellent wheelchair access to all areas of the school. For the Festival, due to the position of the stage in relation to the classrooms used as changing rooms, wheelchair access to the performance hall is via the main school entrance doors not used by GDF. Please inform us of wheelchair user and we will open these doors for your guest. Exiting is self-operated. Access to the reception is via the ramp from the rear car parks gated footpath.

Volunteers:- All the volunteers give their time freely to help run this Festival. They work very long hours to try and make this a happy, smooth running, successful and enjoyable event for all attending. We do appreciate that sometimes situations can become quite stressful for all concerned. It requires the cooperation of competitors, family members and friends to observe the conditions of entry. Anyone not willing to do so graciously should consider whether this is a Festival for them to attend!!

Insurance:- The Festival is covered by insurance that excludes items of a personal nature. Items such as these remain the responsibility of their owners. The Festival accepts no responsibility for the loss or damage of such items.

Any complaint or objections relating to the Festival will only be considered if submitted to the organiser in writing via email.

Thank you for taking the time to read this information. We look forward to seeing you soon.

Organiser Shirley Bailey 9 Pintail Close Quedgeley Gloucester GL2 4LN 01452 883365
info@gloucesterdancefestival.co.uk Facebook Gloucester Dance Festival

www.gloucesterdancefestival.co.uk

Copyright Gloucester Dance Festival 2019